

# PERFORMANCE-BASED COMPETENCY ASSESSMENT FOR SPEECH LANGUAGE PATHOLOGY ASSISTANTS

Instructions: A performance-based competency assessment form must be completed whenever a speech-language pathology assistant is assigned to a fieldwork site. The primary supervising speech-language pathologist (SLP) will complete this performance-based competency checklist at least once during the eight week assignment. "A signed, original copy needs to be sent to the program coordinator at Pasadena City College at the end of the fieldwork experience.

As you rate these skills, please use the following descriptors:

**D = demonstrated**

**E = emerging**

**N = needs improvement**

(If a competency is not something that can be rated as a typical practice pattern at your site, for example, "screening," please indicate N/A or Not Applicable.)

## INTERPERSONAL SKILLS

	Progress	
	Mid-Term	Final
1. The speech-language pathology assistant conducts self in a courteous and appropriate manner during interactions with clients/patients, families, caregivers, and staff.	_____	_____
2. Uses verbal and non-verbal language, including appropriate eye contact and physical distance, with consideration for a person's developmental age, educational level, communication style and communication disorder.	_____	_____
3. Accurately restates information/concerns expressed by the client, family, and/or caregivers, as appropriate.	_____	_____
4. Is courteous and respectful in various communication situations.	_____	_____
5. Responds appropriately to client, family, caregiver emotional states and/or behaviors.	_____	_____

## UNDERSTANDING OF CRITICAL SUPERVISION ISSUES

1. Implements treatment protocols only after appropriate training, and only as prescribed by the supervising SLP.	_____	_____
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	<b>Mid-Term</b>	<b>Final</b>
2. Uses screening instruments only after training, and only as prescribed by the supervising SLP	_____	_____
3. Seeks clarification as needed from the supervising SLP in order to follow the prescribed screening and/or treatment protocols	_____	_____
4. Accepts and uses feedback from the speech-language pathologist, demonstrating a commitment to safe, effective and ethical service practices	_____	_____

## **PROVIDING DIRECT SERVICES TO CLIENTS/PATIENTS**

1. Identifies self as a speech-language pathology assistant and wears name tag at all times that identifies self as an assistant.	_____	_____
2. Accurately administers screening instruments prescribed by SLP, and computes and reports the results	_____	_____
3. Accurately reports the results of screening protocols, and identifies and describes other clinically relevant information observed during the screening process to the supervising SLP	_____	_____
4. Prepares treatment/screening materials prior to the beginning of each session, as directed by the supervising SLP, assuring that such materials are appropriate to the client/patient's age, developmental level, culture and communication disorder	_____	_____
5. Starts and ends sessions on time, and follows the treatment protocols developed and prescribed by the supervising SLP	_____	_____
6. Provides appropriate stimuli to elicit target behaviors, as prescribed by the supervising SLP	_____	_____
7. Provides instructions or explanations to the client/that are clear, complete and appropriate to the client/patient's developmental level, language use, level of understanding, and communication disorder	_____	_____
8. Uses appropriate cues/prompts with the client/patient as defined by the supervising SLP	_____	_____

	<b>Mid-Term</b>	<b>Final</b>
9. Provides relevant and appropriate feedback/reinforcement to the client/patient on his/her responses as prescribed by the supervising SLP	_____	_____
10. Maintains on-task or redirects off-task behavior of clients/patients in individual or group treatment consistent with the clients developmental age, communication style and communication disorder as prescribed by the supervising SLP	_____	_____
11. Accurately records target responses and behaviors as prescribed by the supervising SLP	_____	_____
12. Accurately documents client/patient performance at the end of each treatment session according to the protocol prescribed by the supervising SLP	_____	_____
13. Seeks assistance, clarification and/or additional instruction, as needed, from the supervising SLP in order to follow prescribed screening or treatment protocols	_____	_____
14. Appropriately ends each phase of treatment according to the prescribed protocol and does not proceed with the next level of treatment unless the treatment plan has been reviewed and appropriate instructions have been given by the supervising SLP	_____	_____
15. Demonstrates ability to summarize information and concerns expressed by the client/patient, and/or caregiver, and reports this information in a timely manner to the supervising SLP	_____	_____

## **MAINTAINING CLINICAL DOCUMENTATION**

1. Prepares and maintains accurate and legible client/patient records including notes, logs and other written communication consistent with state and federal regulations, and instructions from the supervising SLP	_____	_____
2. Assures the security of all client/patient records at all times, and maintains confidentiality of the information	_____	_____
3. Uses professional terminology correctly in communication with the supervising SLP and in all written communication pertaining to the client/patient	_____	_____

## HEALTH AND SAFETY PRECAUTIONS

1. Utilizes universal precautions and adheres to the infection control procedures and guidelines consistent with the standards and guidelines of the employer \_\_\_\_\_
2. Uses appropriate procedures for the physical management of clients/patients and any necessary injury prevention strategies consistent with the employer's policies and/or as directed by the supervising SLP \_\_\_\_\_

Date: \_\_\_\_\_  
(mid-term evaluation)

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Student Intern

Date: \_\_\_\_\_  
(final evaluation)

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Student Intern